

Newtown Garage Service Check List



NewtownGarage

Customer:..... Vehicle Make:.....
 Model:..... Engine Size:..... VIN:.....
 Vehicle Reg:..... Mileage:..... Date:...../...../.....

Pre Checks

- 1) Check bodywork and body glass condition
- 2) Check timing belt replacement interval*miles.....yrs
- 3) Check operation of all internal and external lights
- 4) Check dashboard vehicle warning lights
- 5) Check wiper blades and washer operation
- 6) Check horn operation
- 7) Check seat belt condition and operation
- 8) Check handbrake operation
- 9) Lubricate door hinges, locks and bonnet catch
- 10) Apply fuel system cleaner
- 11) Apply oil system cleaner

Under Bonnet

- 12) Check auxiliary drive belts
- 13) Check battery condition, grease terminals
- 14) Check washer bottle, top up if required
- 15) Clean throttle body, lubricate linkages if required
- 16) Change spark plugs*
- 17) Check / replace fuel filter*
- 18) Check glow plugs*
- 19) Replace air filter*
- 20) Check crankcase breather hoses
- 21) Coolant level*
- 22) Coolant level condition.*
 Anti-freeze protection to°C*
- 23) Power steering fluid level*
- 24) Power steering fluid condition*
- 25) Brake fluid level
- 26) Brake fluid condition
- 27) Air-conditioning effective operation*
- 28) Air-conditioning health check*
- 29) Replace pollen filter*

Vehicle Raised

- 30) Drain oil and replace oil filter
- 31) Check brake pipes
- 32) Check fuel lines
- 33) Check handbrake and clutch cables
- 34) Check shock absorbers/mountings
- 35) Check steering and suspension joints/mountings
- 36) Check wheel bearings
- 37) Check exhaust condition and mountings
- 38) Check driveshaft gaiters
- 39) Grease all grease points*
- 40) Check gearbox and differential oil levels
- 41) Check for oil leaks. Add seal conditioner if required

Vehicle Lowered

- 42) Refill engine oil
- 43) Torque wheel nuts
- 44) Road test vehicle

Final Checks

- 45) Recheck engine oil level
- 46) Vehicle emission check*
- 47) Reset service interval light*
- 48) Remove seat covers etc and ensure vehicle is clean
- 49) Stamp service book

Brake report	OSF	NSF	OSR	NSR	Limit
Pads / Shoes					
Discs / Drums					
Tyre report	OSF	NSF	OSR	NSR	Spare
Condition					
Tread depth					
Pressure					
Emissions	CO	HC	CO2	O2	Lambda
	%	ppm	%	%	

Comments:

Technician Name..... Technician Signature.....

Done Requires attention N/A Not Applicable * Where applicable

Vehicle may have additional service requirements to those listed above which may incur additional charges.